



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

February 27, 2019

ROLL CALL:

VISITORS:

ENGINEER'S REPORT:

OTHER BUSINESS:

- 1) Motion to accept the bid withdraw from Glen Johnson the 2nd low bidder
- 2) Motion to authorize Authority Manager the ability to issue "Notice of Intent to Award" for the Conveyance System Project; contingent upon receiving all easements
 - a. Contract 2019-01 – General - DC Collection System to A. Merante Contracting Inc -\$4,080,520.74
 - b. Contract 2019-02 – General – Hidden Brook to W.A. Petrakis Contracting - \$604,370
 - c. Contract 2019-03 –Electrical Hidden Brook to Wagner Electric \$36,100
- 3) Discussions and Resolutions/Letters for the Conveyance System Project for additional Borrowing
 - a. Resolution for additional \$555,000 in PV borrowing
 - b. Letter of Responsibility for additional funding
 - c. Letter to PV for the PTSA's capital contribution to project
- 4) Meeting change dates in April; Cancel April 10th and hold the April 24th in order to pass resolutions required for the PV loan closing
- 5) Motion to open PV 2019 Checking Account and change the authorized signers on all current opened CFS accounts with two required signatures of the following authorized signers: David G. Blazek, Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, John A. Banaszak, Enoch E. Jenkins, Patricia L. Mowry, Authorization for the Chairman to execute the opening bank resolution document.
- 6) DC WWTP Demolish of existing tanks on the old site
- 7) Resolution for Potential Condemnation Proceedings for Conveyance System Project

ADJOURNMENT:



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REGULAR MEETING

February 27, 2019

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman, David G. Blazek. Board members present were: Eric S. Grimm, Robert L. Burns and John A. Banaszak. Also present were: Nathan Boring, Solicitor, Chad Hanley, Engineer, Enoch E. Jenkins, Manager, and Patricia Mowry, Financial Controller.

VISITORS:

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the status of the Conveyance System Improvements Projects. Mr. Hanley reported the 2nd low bidder for the Donaldson Collection System withdrew his bid. The Contractor provided documentation of mathematical errors in his calculations. Mr. Hanley recommended acceptance of the bid withdraw. Mr. Hanley has verified the 3rd low bidder's, A. Merante Contracting, Inc., information, and has accepted his bid. Merante's bid is \$424,874 more than the previous bid. Mr. Hanley recommended issuing the notice of intent to award the contracts to the contractors. This notice is required in order to obtain all the bonding and insurance information from the Contractors, in order to award the contracts.

Motion: To accept the bid withdraw from Glen Johnson the 2nd low bidder for Contract 1 – General for the Conveyance System Improvements Project.

Moved by Mr. Burns, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Eric S. Grimm, Robert L. Burns, and John A. Banaszak

Ms. Mowry presented a project financial summary status and reported \$555,000 of additional funding will be required. The total loan if approved would be for \$5,255,000. PennVest indicated they would accept an application for the additional funding at their April 17, 2019 Board meeting. Pennvest has scheduled the Authority's loan closing for May 2, 2019, providing all the required documentation is provided by April 11, 2019. Therefore, there will be no impact on the overall schedule of the project, and the impact on sewer rates for the additional borrowing will be minimal.

Mr. Hanley reported there are three outstanding easements, one temporary and two permanent. An executive session was recommended to discuss potential litigation.

Motion: To enter into Executive Session at 7:40 p.m. to discuss potential litigation.

Moved by Mr. Grimm, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Eric S. Grimm, Robert L. Burns, and John A. Banaszak

Out of Executive Session at 8:15 p.m.

Motion: To authorize Authority Manager the ability to issue "Notice of Intent to Award" for the Conveyance System Project; contingent upon receiving the necessary property rights for 4120 and 4150 Washington Road by March 6, 2019 for Contract 2019-01 – General - DC Collection System to A. Merante Contracting Inc. -\$4,080,520.74, Contract 2019-02 – General – Hidden Brook to W.A. Petrakis Contracting - \$604,370, Contract 2019-03 –Electrical Hidden Brook to Wagner Electric \$36,100

Moved by Mr. Grimm, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Eric S. Grimm, Robert L. Burns, and John A. Banaszak

Ms. Mowry presented the resolution and other letters pertinent to the PennVest application for the additional

Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager

Gary A. Parks, Special Projects Manager

Patricia L. Mowry, Financial Controller

Donna L. LaManna, Billing Specialist

Patricia A. Cody, Administrative Assistant

funding of \$555,000. PennVest also requires a separate checking account to be designated solely for the 2019 conveyance system project. Ms. Mowry recommended opening the account with CFS Bank and updating all signature cards with the current Board members.

Motion: To adopt Resolution 05-02-19 to make application to PennVest for additional funding \$555,000 for the Conveyance System Improvements Projects, to execute the PennVest Letter of Responsibility, and to commit the capital funds of \$239,800 as budgeted for in the 2019 Budget.

Moved by Mr. Grim, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Eric S. Grimm, Robert L. Burns, and John A. Banaszak

Motion: To open PV 2019 Checking Account and change the authorized signers on all current opened CFS accounts with two required signatures of the following authorized signers: David G. Blazek, Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, John A. Banaszak, Enoch E. Jenkins, Patricia L. Mowry, and Authorization for the Chairman to execute the opening bank resolution document.

Moved by Mr. Grimm, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Eric S. Grimm, Robert L. Burns, and John A. Banaszak

Ms. Mowry indicated the PennVest Board has their meeting on April 17, 2016. After the meeting they will make the Authority a loan offer, the Board will need to formally accept the offer. Therefore, the Board consensus was to cancel the April 10 meeting, and the April 24th meeting will be held.

OTHER BUSINESS:

Mr. Jenkins reported on the demolition of the tanks located at the site of the old DC treatment. This was a line item budgeted in the 2019 capital plan for finalizing the DC upgrade project. Mr. Jenkins recommended advertisement for bids.

Motion: To advertise bid documents for the demolition of the existing tanks at the old DC plant treatment site.

Moved by Mr. Banaszak, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Eric S. Grimm, Robert L. Burns, and John A. Banaszak

Motion: To adjourn the Board Meeting at 8:35 p.m.

Moved by Mr. Grimm, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: David G. Blazek, Eric S. Grimm, Robert L. Burns, and John A. Banaszak

Respectfully Submitted,

Patricia Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Burns	Banaszak	To accept the bid withdraw from Glen Johnson the 2nd low bidder for Contract 1 – General for the Conveyance System Improvements Project.	Approved
2	Grimm	Burns	To enter into Executive Session at 7:40 p.m. to discuss potential litigation.	Approved
3	Grimm	Burns	To authorize Authority Manager the ability to issue “Notice of Intent to Award” for the Conveyance System Project.	Approved
4	Grimm	Banaszak	To adopt Resolution 05-02-19 to make application to PennVest for additional funding of \$555,000 for the Conveyance System Improvements Projects, to execute the PennVest Letter of Responsibility, and to commit the capital funds of \$239,800 as budgeted for in the 2019 Budget.	Approved
5	Grimm	Burns	To open PV 2019 Checking Account and change the authorized signers on all current opened CFS accounts with two required signatures.	Approved
6	Banaszak	Burns	To advertise bid documents for the demolition of the existing tanks at the old DC plant treatment site.	Approved
7	Grimm	Banaszak	To adjourn the Board Meeting at 8:35 p.m.	Approved